



Horohoro School

Kia Kaha, Kia Manawanui

Board of Trustees Meeting Minutes – 03/07/2018

Cecelea was nominated Acting Chairperson for the meeting, in Tracy's absence

An opening karakia was said at the beginning of our NZSTA training

The meeting was declared open at 5.28 pm

Present: Eden Chapman, Piri Brown, Isobel Hapi, Cecelea Ihaia

Visitors - Leona Keliher, Whitney Meagher

NZSTA Advisor – Gillian Diprose

Apologies: Tracy Ligard

Motion: The Chair moved that Gillian, NZSTA Advisor be able to speak whenever necessary

Carried: unanimously

The Chair also moved that our visitors be included in the discussions

Carried: unanimously

Minutes of Previous Minutes:

Anthony clarified that he didn't get any emails or documentation in regards to the meeting held on 20th February 2018, although it had said in the minutes that it's on Facebook and in the weekly panui, he did not get any of that

Under the actions recorded at the end of the minutes, from the last meeting.

Eden has updated the procedures, to reflect what each award is for and how it's rewarded and in what way.

Eden has not passed on the letter, that was originally written to the Ngati Kea Ngati Tuara Rūnanga.

About the funding of Taimona, the Pouhaki and the rest of the carvings

The budget is tabled, for all to read

Tracy was going to write to the Mokoia, it hasn't been sent yet. There was a major issue this time with the children being threatened by students of Mokoia. This should be included in our correspondence with them

Eden researched and discovered that the keeping live animal's procedure needed to be a policy instead.

Anthony said that he had said that he couldn't make it to meetings held on Tuesday or Thursday.

Thursday wasn't recorded in the minutes.

Motion: The Chair moved that the Minutes have been read

Seconded: Piri

Correspondence:

Response from Ngati Kea Ngati Tuara was that they fully support the restoration of Taimona, the Pouhaki and the rest of the carvings around the school. But are unable to give financial support.

They suggest we apply for funding from agencies like Sovereign Trust, as previously the marae has applied to them to assist in the restoration of the marae carvings.

They are investigating some other sources of funding and will be in touch.

Eden had initially asked for the Rūnanga to support the process of applying for funding from a source only accessible to the Rūnanga.

Ngati Kea Ngati Tuara has offered Mary Corbett to join the Board. Mary has a grandson at the school.

Motion: Eden moved that we co-opt Mary onto the Board for the remainder of 2018

Secunder: Isobel

Carried: unanimously

Treasurer's Report:

Attached

Summary of Finances

We are in a strong financial position

All of the creditor's Reports, bank statements and receipts were put on the table for inspection by all

Anthony queried a \$500.00 donation received. Two separate visits from an American College, who played games with the kids and gave them sports equipment as well as \$500.00.

Anthony also queried why Napier Lunchonline is on the bank statement, The company Pita Pit Rotorua uses to do online ordering is based in Napier.

Motion: Eden moved that the Treasurer's report be accepted

Secunder: Anthony

Principal's Report:

Attached

The NELI Report has been submitted to Ngati Kea Ngati Tuara Education Endowment Board. If they are satisfied, they will pass on the second half of the \$10,000.00 grant that they give us for the programme That report was written by Jenny Chapman, and is used to show how other schools should be reporting. She also talks at Ngati Whakaue Events about efficient planning and reporting.

Angie is working with two groups to put together a school magazine. Ngati Kea Ngati Tuara are funding the program.

We have a lot of learning support in the school, funding from Oranga Tamariki, M.O.E, RTLB and Ngati Kea Ngati Tuara. We are using it preciously and productively.

The Quick 60 program is coming to an end and is being evaluated by the RTLBs. It is going really well.

Eden met with a Property Advisor from the Hamilton M.O.E. He sent Eden a summary about asbestos in schools. During his inspection he had found that there is very little evidence of anything containing asbestos.

We received two grants

\$7,500.00 for Ski Camp

\$13,905.00 from 1 Site for the boxing/leadership program for term. Kearoa will be attending.

Motion: Eden moved that the Board approves of him approaching the Parekarangi Trust and Historic Places for funding to restore and repair Taimona, the Pouhaki and carvings around the school.

Secunder: Piri

Eden requested that we purchase in-car cameras to monitor behaviour of the students, in the vans and the Ritchies bus. Eden will only observe the footage if an incident occurs.

Motion: Eden moved that the Board add \$400.00 to the ITC equipment budget for the purchase of 3 in-car cameras.

Secunder: Cecelea

Carried: unanimously

The money will come out of the extra money that we weren't expecting, in our Operations Grant.

Motion: Eden moved that the Principal's Report is true and correct

Secunder: Anthony

Carried: unanimously

Self-Review:

Nag5

Eden and Gillian discuss further

Motion: Eden moved that the In Committee go on the end, so we can finish our meeting and our training to allow people to go home.

Carried: unanimously

General Business:

Nothing to Report

In Committee:

Recorded and locked away

Meeting closed 7.04 pm

Actions:

Action	Personnel	Deadline
Write to Mary Corbett regarding co-option to the Board of Trustees for the remainder of 2018	Celea (Acting Chair)	As soon as possible to allow Mary to attend the next Board of Trustees meeting and training
Prepare a policy around asbestos management	Eden	Not urgent
Write a letter to Mokoia Board of Trustees regarding Technology programme and student safety	Tracy	Prior to attending Technology in term 3
Approach funding organisations for funds to renovate Taimona, Whakairo, Pouhaki	Eden	As soon as practical once costs are established.