



Horohoro School

Kia Kaha, Kia Manawanui

BOARD OF TRUSTEES MEETING

Tuesday 5:00 PM 15th May 2018

Present: Eden, Tracy, Isobel, Piri, Anthony, Cecelea

Apologies: Nil

Minutes of the Previous Meeting and Matters Arising

Eden stated that the minutes taken at the previous meeting only had comments with no decisions to support the actions.

Eden wanted to clarify why Anthony didn't know about the meeting on 20th February 2018.

Anthony didn't receive an invitation or the agenda for the meeting, everyone else had.

He said that he wasn't aware of the meeting until he came to the meeting on 10th April 2018.

All written notes are sent out on time.

It's on Facebook, in the weekly pānui that's sent home and e-mailed to those who have supplied their addresses.

It had also been discussed at the ERO meeting.

The process of what we go through is more than sufficient to give notice that there's a Board meeting.

Anthony asked that the day for our meeting be changed because Tuesday is when his tamariki have extracurricular activities.

Monday, Tuesday and Thursday are possibilities.

Petrol vouchers are to be considered, for those that must travel to town 3 times in one afternoon.

The dates for our future Board meetings, will be put on hold as we don't know what days our NZSTA advisor will be available.

Discussion regarding the Excellence Shield.

Isobel said that quite a few past students had approached her and asked why the shield of excellence wasn't given to a year 8 student, as it had been since Laurie Phillips was principal.

There is no procedural policy stating that the shield should go to a year 8 student

Based on the names on the shield, two students had been awarded the shield two years in a row, therefore can't have been in year 8.

Eden and his family were attacked on Facebook. The question raised was – "Why is it always going to the same family?"

Rachell Wheeler responded to the negative comments made.

The shield should be given to a child who shows excellence regardless of what year they are.

It has been done like this for the past 9 years, there hadn't been any objections until now.

Tracy requested that a detailed record be kept, on what each award is for, to eliminate future confusion
Our Facebook page shouldn't be a forum for complaints or any negative comments.

Isobel confirmed, that the land the school is on was not sold. They would never sell land!

We don't need to ask Cecelea to stand down. NZSTA may decide otherwise.

Correspondence

Anthony asked for confirmation for him to attend the NZSTA conference.

At a previous meeting, we had decided as a Board that we would attend that conference only after we had attended local training and made a commitment to that. Nobody had done anything. The cost of \$700 each, is much more than what the school spends on any curriculum area at school, except for reading.

Anna Gallien, our advisor from NZSTA, suggested that it isn't appropriate for us. It is for more experienced boards and bigger schools.

ERO has also ordered that we undertake internal training in our ERO report.

Gillian Diprose is a local mentor. She does NZSTA training regarding finance, in Te Puke, Whakatane and Taupo. We are fortunate to have her at our meetings.

Gillian will be the Board's mentor, so that we can target the areas that need to be strengthened.

It will be adapted to suit the Board's needs.

Anna sent a draft of the Support Proposal outlining the main areas of professional support.

We will start our meetings a half an hour earlier. Have an hour session with Gillian and then she will remain and advise us throughout our meeting. The meeting will then end a half an hour later.

Eden is hoping to start at our next meeting.

Everyone is happy with the earlier start and late finish.

The day will depend on when Gillian will be available.

Eden presented the letter from the Ministry of Education, regarding what we budgeted for to provided extra support for Whare in 2017.

The final 2017 overuse balance is \$ -2,380

Eden wrote a letter to the Ngāti Kea Ngāti Tuara Rūnanga, asking for support financially as well as practical advice, where pūtea can be sourced from, to restore our taonga. Eugene was happy to present the letter on Eden's behalf. Eden has yet to receive feedback.

Tracy would like the letter to be sent to Te Puia to get advice from them.

Parekarangi and the Historical Trust could also be sent a copy

Eden also requested that a member of the Ngāti Kea Ngāti Tuarā rūnanga provide the Horohoro School Board of Trustees with a co-opted representative so that our strong relationship continues to grow.

Eden gave each member a copy of the Trusteeship – A guide for school trustees 2018 booklet.

Treasurer's Report.

Eden re-adjusted the budget, we will be getting more funding due to a higher roll.

Financially, we are in good shape

We are planning to spend more money topping up Whare's employment to full time.

Eden commended the Board for deciding to keep Whare on full-time, money well spent.

Tracy asked if it's worth sending the kids to manual.

The kids aren't making anything that's up to date.

Tracy asked if a letter could be sent to Mokoia Intermediate's B.O.T.

Eden agreed and suggested that we could ask them to lift the expectations of behaviour and be more innovative.

Anthony queried the total of the Fundraising code, on the Financial Report. He asked, if it was right what he had read, to date \$48,000.00.

Eden responded that, that was what we raised in 2017.

The total in the Fundraising account for 2018 to date is,
\$6,000.79.

\$5,000,00 from the Ngāti Whakaue Endowment Trust

\$1,000,00 from Out of Zone Levy

Principal's Report

Attached

Rachell and Piri have combined classes to have reading together, that is successful.

Eden is yet to receive feedback from Eugene, about having someone from the Rūnanga Board on our Board.

Kiwi Can Programme has started.

The Board was thanked by Eden, for allowing him to work for NZEI and he thanked Piri for doing a great job in his absence.

Eden is involved with appointing a new social worker for the school.

Eden and the Teachers had a behaviour review on Monday the second week of the term. They had a very positive and constructive conversation about some of the positive things they can do in the school to improve things.

Rachell has started a sustainability project to do with our new chicken coop and chickens, that are now at our kura.

Class Craft is a new online fantasy themed, behaviour and learning management role playing game.

Students choose an avatar and then work with a team to gain experience points (XP), through positive classroom behaviour and academic achievement.

Before introducing the behaviour plan to the whole school. Rachell has been trialling it, with her own class since the beginning of Term 1. It's proving to be a very successful initiative, that we need.

The cost is about \$8.00 per month.

Leaona Keliher has decided not to join the Board, as it may interfere with family and work.

The ERO Report – is a positive 3-year review

Writing is the focus this year

Self-Review

NAG6

Need a procedure for NAG 6.7, to do with keeping live animals at the school.

General Business

Nothing to report

Meeting closed at 7.15 pm

Actions

- Award solution for Year 8 students.
- Document a detailed record on what each award is for.
- The letter Eden wrote to the Ngāti Kea Ngāti Tuara Rūnanga regarding the restoration of our tāonga is to be sent to Te Puia, the HistoricalTrust and Parekarangi
- Eden will give out the re-adjusted budget at the next meeting.
- A letter to be written and sent to the Mokoia Intermediate BOT about lifting their expectations of behaviour and to be more innovative.
- NAG 6.7 Rachell's class to write a procedure on keeping live animals at the school.